



Department of Treasury
Internal Revenue Service

Notice	CP166
Tax period	Month 99, 9999
Notice date	Month 99, 9999
Employer ID number	99-9999999
To contact us	Phone 1-999-999-9999

Page 1 of 1



JOHN SMITH
ABC COMPANY
22 BOULDER STREET
HANSON, CT 00000-7253

Important message about your direct debit installment agreement for Month 99, 9999 tax period

Insufficient funds available for monthly payment

In keeping with the terms of your installment agreement, we attempted to withdraw your monthly payment from your authorized bank account. Your bank notified us that there were insufficient funds to cover the payment amount.

What you need to do

- We'll make a second attempt to withdraw your payment. If there are insufficient funds at that time, you may default on your agreement, interest will increase, and additional penalties may apply. So, be sure you have enough money in your account to cover your monthly payment plus any fees your bank may have charged you for insufficient funds.
- Each month make sure you have enough money in your account to cover your monthly payment.

Additional information

- Visit www.irs.gov/cp166.
- Keep this notice for your records.

If you need assistance, please don't hesitate to contact us.



ABC Company
22 Boulder Street
Hanson, CT 00000-7253

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Contact information

If your address has changed, please call 1-999-999-9999, or visit www.irs.gov.

☐ Please check here if you've included any correspondence. Write your Employer ID number (99-9999999), the tax period (Month 99, 9999), and the form number (999) on any correspondence.

<input type="checkbox"/> a.m. <input type="checkbox"/> p.m.	<input type="checkbox"/> a.m. <input type="checkbox"/> p.m.		
Primary phone	Best time to call	Secondary phone	Best time to call

INTERNAL REVENUE SERVICE
OGDEN, UT 84201-0038



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